# RESIDENTIAL REBATE EQUIPMENT APPLICATION



Thank you for participating in Citizens Energy Savers Residential Rebate Program! Refer to the information below to ensure you are eligible for program rebates and your application is complete. Please retain a copy of your completed application and all invoices for your records.

#### Need Help?

For assistance completing this application, call (800) 203-1856 to speak to a program representative.

## What You Will Need

- A copy of your itemized invoice that contains all equipment and installation information (please keep the original for your records).
- Your Citizens Energy Group natural gas account number.
- Installing contractor information (if available).

## **HOW TO APPLY FOR A REBATE**

## Step 1:

**Determine Eligibility** 

#### APPLICANT

The applicant must be a Citizens Energy Group residential natural gas account holder at the time of equipment installation.

## APPLICATION & INSTALLATION The application must be <u>postmarked within 60 days of</u> <u>equipment installation.</u>

#### EQUIPMENT

The equipment must be purchased and installed between January 1, 2014 and December 31, 2014. Read all rebate qualifications carefully to ensure your product qualifies.

## Step 2:

Complete Application & Attach Invoices

#### COMPLETE APPLICATION

Unless noted otherwise, all fields must be completed on the application to receive a rebate.

#### SIGN APPLICATION

The application must be signed in the space provided on page 4 to receive a rebate.

#### ATTACH INVOICES

Ensure that you have attached a copy of all equipment invoices to the rebate application.

#### THE INVOICE SHOULD INCLUDE:

- The equipment make, model and serial number.
- » The date of installation.
- » Total number of units installed.
- » Total project cost of the equipment.
- » Instant rebate amount (if applicable).

## Step 3:

Submit Paperwork

#### DOUBLE-CHECK INFORMATION

Make sure the information listed on the application is correct and that you have provided all required information. Also, ensure a copy of all invoices have been included.

#### SUBMIT APPLICATION

Submit pages 3 and 4 of your completed application and a copy of your itemized invoice(s) within 60 calendar days of equipment installation in one of two ways:

#### MAIL YOUR APPLICATION TO:

Citizens Energy Group Attn: Rebates 3100 West Rd., Building 3, Suite 200 East Lansing, MI 48823

#### **EMAIL YOUR APPLICATION TO:**

cgapplications@clearesult.com

**Note:** If you choose to email your application, be sure to include all invoices as email attachments.

### TERMS & CONDITIONS

#### Incentive Offer

This offer provides rebates for the purchase of new, installed qualifying products and is not dependent on the purchase of any other product or service unless indicated. The rebates on this application are available to residential homes or residential rental buildings of 12 units or less with natural gas service located in Citizens Energy Group's Indiana service territory. One application must be completed for each address in which the product is installed. The Citizens Energy Group rebate cannot exceed the cost of the equipment or service. Equipment must be purchased, installed and operational between January 1, 2014 and December 31, 2014. Citizens Energy Group reserves the right to alter or discontinue the rebate offers at any time without notice. Rebate funds are limited and are available on a first-come, first-served basis.

#### General Eligibility

For a current list of qualifying equipment, visit www.CitizensEnergySavers.com. Applicants must use natural gas for all equipment installed and a furnace, with a sealed combustion unit, must be the primary heat source for the home's living space. Dual-fuel systems are not eligible. Boilers must have a modulating burner and include an outdoor air temperature reset control. Chimney liners must be installed where an atmospherically drafted appliance remains in the existing chimney after a sealed combustion unit has been installed. A sealed combustion unit must provide combustion air from outside the home. Installers must also complete the flue closure protocol when a sealed combustion unit has been installed.

#### Compliance

All projects must comply with applicable federal, state and local laws and regulations, including building codes, and manufacturers' specifications. All equipment must be purchased new and cannot be resale equipment, new parts installed in existing equipment or equipment that is leased, rebuilt, rented, purchased with insurance proceeds, replaced by a warranty or won as a prize. Existing equipment must be removed or permanently disconnected.

#### **Application Delivery**

A complete, signed application and itemized invoices for materials and labor must be submitted at the address located on the cover page of this application within 60 days of project completion. The invoice(s) must indicate the date of purchase, size, type, make, model and total project cost. Receipt of an application does not guarantee payment of a rebate. Citizens Energy Group is not responsible for items lost or damaged in the mail. Citizens Energy Group will pay only one rebate for each eligible product installed. Please allow up to six weeks to receive your rebate. Incomplete applications will not be processed. Failure to provide supporting documentation will be considered an incomplete application. Please keep a copy of your application and supporting documentation for your records.

#### Verification

Citizens Energy Group reserves the right to verify sales receipts and/or installations of products before issuing rebates. A random inspection may be conducted to verify installations. Making false statements on any Citizens Energy Group rebate application is punishable by law. Any and all funds determined, in Citizens Energy Group's sole discretion, to have been acquired on the basis of fraudulent or misrepresented information must be returned to Citizens Energy Group. Citizens Energy Group reserves the right to refuse payment and participation if the signatory(ies), applicant(s), customer(s) or contractor(s) violate program rules or procedures.

#### Tax Information

Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. If you purchase an energy-efficient product for your home, you may be eligible for a federal tax credit. Visit www.energystar.gov/tax credits for more information. Citizens Energy Group is not responsible for any tax liability imposed on the customer as a result of the payment of incentives.

#### **Customer Information**

Citizens Energy Group reserves the right to disclose your account number, federal tax ID or social security number and consumption data to its subcontractors for the sole purpose of administering Citizens Energy Group's program. Subcontractors are contractually obligated to protect the confidentiality of this information.

#### **Publicity**

Citizens Energy Group reserves the right to publicize your participation in this program, unless you specifically request otherwise.

#### Logo Use

Customers or contractors may not use the Citizens Energy Group program name or logo in any marketing, advertising, or promotional material without written permission.

#### Disclaimer

Citizens Energy Group does not guarantee that energy efficiency measures purchased and installed or services provided through this program will result in energy and cost savings. Citizens Energy Group reserves the right to deny or limit any rebate request. In addition, no warranties on product or service installations are provided by Citizens Energy Group, nor does the program warranty, guarantee or endorse the energy efficiency services provided by any specific contractor participating in the program.

For more information, visit www.CitizensEnergySavers.com



## RESIDENTIAL REBATE PROGRAM APPLICATION

CUSTOMER & CONT	ACT INFORMATION					
1. ACCOUNT HOLDER		FINDING YOUR SERVICE INFORMATION				
Please Check One:		Your Citizens Energy Group account & service information c be found in the top-left corner of your most recent Citizens				
☐ Citizens Gas Indianapolis	Citizens Gas Westfield	Energy Group bill. You may also access your bills under the				
	1	Account section of www.CitizensEnergyGroup.com				
Citizens Energy Group Account Nun	nber					
Name of Account Holder	Phone Number	Email Address				
2. LOCATION OF INSTALL	.ATION					
Installation Address		City				
IN		☐ Existing Home ☐ Rental Property ☐ New Construction ☐ Home Owner				
State ZIP Code		Location Description (Check One)				
3. INSTALLING CONTRACT	TOP					
3. INSTALLING CONTINAC	TOR					
Contractor Business Name	Contractor E	Contractor Business Address				
City	State	ZIP Code				
4. MAILING ADDRESS FOR	R REBATE CHECK					
☐ Account Holder ☐ Property C☐ Contractor (see Instant Discount C	Owner/Landlord (if different from account hold Certification for Contractors below)	der)				
Make Check Payable To: (Check one	·	Name				
		1 1				
Mailing Address	City	State ZIP Code				
	City	Julie 211 Code				
Please complete the following two	o boxes <u>only if rebate is paid directly to b</u>	ouilder or contractor.				
	□ Corporation	☐ Partnership ☐ Sole Proprietorship (indiv.)				
Federal Tax ID	☐ Limited Liability	·				
I Caciat Tax ID	שמשות של היים ווכשות	Business Classification (Check one)				

Instant Discount Certification for Contractors: By checking the "Contractor" box above and submitting this application, the installing contractor certifies that he/she has provided the full rebate as an instant discount to the customer. The contractor has explained to the customer that the rebate he/she qualifies for has been applied as a discount off the purchase price on the invoice, and the customer will not be eligible to receive a rebate check from Citizens Energy Group's Residential Rebate Program for the same product.

## **#2 PRODUCT INFORMATION**

Enter the applicable equipment information found on the invoice in the fields below. If you are installing more than one unit per type of equipment, please complete an additional rebate application. The completed rebate application and invoice(s) must be postmarked within 60 days of the date of equipment installation. Equipment must be purchased and installed between January 1, 2014 and December 31, 2014.

Home must utilize natural gas for all space heating needs. Dual-fuel systems that supplement gas space heating with an air source or geothermal heat pump are not eligible.

quipment	Rebate	Installation Date	Make & Model		Serial Number
rogrammable			make a model		Serial Number
hermostat	\$20	/ /			Serial number preferred but n required.
			vening, and sleep daily settin	gs	
eekday vs. weekend sett	ing (5-2, 5-1-1	) • Override or hold	d setting		
NATURAL GAS BOIL	ER				
quipment	Rebate	Installation Date	Make & Model		Serial Number
90% AFUE	\$300	/ /			
ust be at least 90% AFUE a	and/or CE 🏻	Must be utilized for s	space heating - Input capac	ity must be < 30	0 MBTUH
				-	
NATURAL GAS FURI	NACE				
quipment	Rebate	Installation Date	Make & Model		Serial Number
92% AFUE	\$150	/ /			
7 2/0 / 111 0 2	7.55				
95% AFUE	\$250	/ /			
		□ The rebate amou	L unt is determined by the effic	iencv (AFUE) rat	ing of the
Vas an ECM present?		qualifying furnac	e. Only complete the row app	olicable to your p	product.
<ul> <li>Yes □ No</li> <li>□ Furnace must be primary heat source for home's living space and be a second combustion unit. Systems supplementing gas space heating with an air so</li> </ul>					
		geothermal heat	pump are not eligible.		
IGN APPLICAT	ION				
ON ALL LICAL					
			ion is accurate and complete. 2. A itions included with this documen		
			cility representative. I understand I hereby agree to indemnify, hold		
actions or claims in regard	to the installati	on, operation and dispo	sal of equipment (and related ma		
from any incidental or cons	equential dama	ges.			

Submit pages 3 and 4 only along with a copy of your itemized invoice within 60 days of product installation in one of two ways: Mail: Citizens Energy Group, Attn: Rebates, 3100 West Rd., Building 3, Suite 200, East Lansing, MI 48823 Email: cgapplications@clearesult.com