

# RESIDENTIAL REBATE EQUIPMENT APPLICATION



Thank you for participating in Citizens Energy Savers Residential Rebate Program! Refer to the information below to ensure you are eligible for program rebates and your application is complete. Please retain a copy of your completed application and all invoices for your records.

## Need Help?

For assistance completing this application, call (800) 203-1856 to speak to a program representative.

## What You Will Need

- A copy of your itemized invoice that contains all equipment and installation information (please keep the original for your records).
- Your Citizens Energy Group natural gas account number.
- Installing contractor information (if available).

## HOW TO APPLY FOR A REBATE

<h3>Step 1:</h3> <p>Determine Eligibility</p>	<h3>Step 2:</h3> <p>Complete Application &amp; Attach Invoices</p>	<h3>Step 3:</h3> <p>Submit Paperwork</p>
<ul style="list-style-type: none"><li>▪ <b>APPLICANT</b> The applicant must be a Citizens Energy Group residential natural gas account holder at the time of equipment installation.</li><li>▪ <b>APPLICATION &amp; INSTALLATION</b> The application must be <u>postmarked within 60 days of equipment installation</u>.</li><li>▪ <b>EQUIPMENT</b> The equipment must be purchased and installed between January 1, 2014 and December 31, 2014. Read all rebate qualifications carefully to ensure your product qualifies.</li></ul>	<ul style="list-style-type: none"><li>▪ <b>COMPLETE APPLICATION</b> Unless noted otherwise, all fields must be completed on the application to receive a rebate.</li><li>▪ <b>SIGN APPLICATION</b> The application must be signed in the space provided on page 4 to receive a rebate.</li><li>▪ <b>ATTACH INVOICES</b> Ensure that you have attached a copy of all equipment invoices to the rebate application.</li></ul> <p><b>THE INVOICE SHOULD INCLUDE:</b></p> <ul style="list-style-type: none"><li>» The equipment make, model and serial number.</li><li>» The date of installation.</li><li>» Total number of units installed.</li><li>» Total project cost of the equipment.</li><li>» Instant rebate amount (if applicable).</li></ul>	<ul style="list-style-type: none"><li>▪ <b>DOUBLE-CHECK INFORMATION</b> Make sure the information listed on the application is correct and that you have provided all required information. Also, ensure a copy of all invoices have been included.</li><li>▪ <b>SUBMIT APPLICATION</b> Submit pages 3 and 4 of your completed application and a copy of your itemized invoice(s) within <u>60 calendar days of equipment installation</u> in one of two ways:</li></ul> <p><b>MAIL YOUR APPLICATION TO:</b> Citizens Energy Group Attn: Rebates 3100 West Rd., Building 3, Suite 200 East Lansing, MI 48823</p> <p><b>EMAIL YOUR APPLICATION TO:</b> <a href="mailto:cgapplications@clearesult.com">cgapplications@clearesult.com</a></p> <p><b>Note:</b> If you choose to email your application, be sure to include all invoices as email attachments.</p>

# TERMS & CONDITIONS

## Incentive Offer

This offer provides rebates for the purchase of new, installed qualifying products and is not dependent on the purchase of any other product or service unless indicated. The rebates on this application are available to residential homes or residential rental buildings of 12 units or less with natural gas service located in Citizens Energy Group's Indiana service territory. One application must be completed for each address in which the product is installed. The Citizens Energy Group rebate cannot exceed the cost of the equipment or service. Equipment must be purchased, installed and operational between January 1, 2014 and December 31, 2014. Citizens Energy Group reserves the right to alter or discontinue the rebate offers at any time without notice. Rebate funds are limited and are available on a first-come, first-served basis.

## General Eligibility

For a current list of qualifying equipment, visit [www.CitizensEnergySavers.com](http://www.CitizensEnergySavers.com). Applicants must use natural gas for all equipment installed and a furnace, with a sealed combustion unit, must be the primary heat source for the home's living space. Dual-fuel systems are not eligible. Boilers must have a modulating burner and include an outdoor air temperature reset control. Chimney liners must be installed where an atmospherically drafted appliance remains in the existing chimney after a sealed combustion unit has been installed. A sealed combustion unit must provide combustion air from outside the home. Installers must also complete the flue closure protocol when a sealed combustion unit has been installed.

## Compliance

All projects must comply with applicable federal, state and local laws and regulations, including building codes, and manufacturers' specifications. All equipment must be purchased new and cannot be resale equipment, new parts installed in existing equipment or equipment that is leased, rebuilt, rented, purchased with insurance proceeds, replaced by a warranty or won as a prize. Existing equipment must be removed or permanently disconnected.

## Application Delivery

A complete, signed application and itemized invoices for materials and labor must be submitted at the address located on the cover page of this application within 60 days of project completion. The invoice(s) must indicate the date of purchase, size, type, make, model and total project cost. Receipt of an application does not guarantee payment of a rebate. Citizens Energy Group is not responsible for items lost or damaged in the mail. Citizens Energy Group will pay only one rebate for each eligible product installed. Please allow up to six weeks to receive your rebate. Incomplete applications will not be processed. Failure to provide supporting documentation will be considered an incomplete application. Please keep a copy of your application and supporting documentation for your records.

## Verification

Citizens Energy Group reserves the right to verify sales receipts and/or installations of products before issuing rebates. A random inspection may be conducted to verify installations. Making false statements on any Citizens Energy Group rebate application is punishable by law. Any and all funds determined, in Citizens Energy Group's sole discretion, to have been acquired on the basis of fraudulent or misrepresented information must be returned to Citizens Energy Group. Citizens Energy Group reserves the right to refuse payment and participation if the signatory(ies), applicant(s), customer(s) or contractor(s) violate program rules or procedures.

## Tax Information

Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. If you purchase an energy-efficient product for your home, you may be eligible for a federal tax credit. Visit [www.energystar.gov/tax](http://www.energystar.gov/tax) credits for more information. Citizens Energy Group is not responsible for any tax liability imposed on the customer as a result of the payment of incentives.

## Customer Information

Citizens Energy Group reserves the right to disclose your account number, federal tax ID or social security number and consumption data to its subcontractors for the sole purpose of administering Citizens Energy Group's program. Subcontractors are contractually obligated to protect the confidentiality of this information.

## Publicity

Citizens Energy Group reserves the right to publicize your participation in this program, unless you specifically request otherwise.

## Logo Use

Customers or contractors may not use the Citizens Energy Group program name or logo in any marketing, advertising, or promotional material without written permission.

## Disclaimer

Citizens Energy Group does not guarantee that energy efficiency measures purchased and installed or services provided through this program will result in energy and cost savings. Citizens Energy Group reserves the right to deny or limit any rebate request. In addition, no warranties on product or service installations are provided by Citizens Energy Group, nor does the program warranty, guarantee or endorse the energy efficiency services provided by any specific contractor participating in the program.

For more information, visit [www.CitizensEnergySavers.com](http://www.CitizensEnergySavers.com)



# RESIDENTIAL REBATE PROGRAM APPLICATION

## #1 CUSTOMER & CONTACT INFORMATION

### 1. ACCOUNT HOLDER

Please Check One:

- Citizens Gas Indianapolis       Citizens Gas Westfield

#### FINDING YOUR SERVICE INFORMATION

Your Citizens Energy Group account & service information can be found in the top-left corner of your most recent Citizens Energy Group bill. You may also access your bills under the *My Account* section of [www.CitizensEnergyGroup.com](http://www.CitizensEnergyGroup.com)

Citizens Energy Group Account Number

Name of Account Holder      Phone Number      Email Address

### 2. LOCATION OF INSTALLATION

Installation Address      City

IN      ZIP Code      Location Description (Check One)

Existing Home       Rental Property  
 New Construction       Home Owner

### 3. INSTALLING CONTRACTOR

Contractor Business Name      Contractor Business Address

City      State      ZIP Code

### 4. MAILING ADDRESS FOR REBATE CHECK

- Account Holder     Property Owner/Landlord (if different from account holder)  
 Contractor (see Instant Discount Certification for Contractors below)

Make Check Payable To: (Check one)      Name

Mailing Address      City      State      ZIP Code

Please complete the following two boxes only if rebate is paid directly to builder or contractor.

Federal Tax ID      Business Classification (Check one)

Corporation       Partnership       Sole Proprietorship (indiv.)  
 Limited Liability       Other       Exempt

**Instant Discount Certification for Contractors:** By checking the "Contractor" box above and submitting this application, the installing contractor certifies that he/she has provided the full rebate as an instant discount to the customer. The contractor has explained to the customer that the rebate he/she qualifies for has been applied as a discount off the purchase price on the invoice, and the customer will not be eligible to receive a rebate check from Citizens Energy Group's Residential Rebate Program for the same product.

## #2 PRODUCT INFORMATION

Enter the applicable equipment information found on the invoice in the fields below. If you are installing more than one unit per type of equipment, please complete an additional rebate application. The completed rebate application and invoice(s) must be postmarked within 60 days of the date of equipment installation. Equipment must be purchased and installed between January 1, 2014 and December 31, 2014.

Home must utilize natural gas for all space heating needs. Dual-fuel systems that supplement gas space heating with an air source or geothermal heat pump are not eligible.

### PROGRAMMABLE THERMOSTAT

Equipment	Rebate	Installation Date	Make & Model	Serial Number
Programmable Thermostat	\$20	/ /		Serial number preferred but not required.

- Must be digital and have the following features: Wake, day, evening, and sleep daily settings
- Weekday vs. weekend setting (5-2, 5-1-1)     Override or hold setting

### NATURAL GAS BOILER

Equipment	Rebate	Installation Date	Make & Model	Serial Number
≥90% AFUE	\$300	/ /		

- Must be at least 90% AFUE and/or CE     Must be utilized for space heating     Input capacity must be < 300 MBTUH

### NATURAL GAS FURNACE

Equipment	Rebate	Installation Date	Make & Model	Serial Number
≥92% AFUE	\$150	/ /		
≥95% AFUE	\$250	/ /		

Was an ECM present?

- Yes     No

- The rebate amount is determined by the efficiency (AFUE) rating of the qualifying furnace. Only complete the row applicable to your product.
- Furnace must be primary heat source for home's living space and be a sealed combustion unit. Systems supplementing gas space heating with an air source or geothermal heat pump are not eligible.

## #3 SIGN APPLICATION

I hereby certify that: 1. The information contained in this application is accurate and complete. 2. All rules of this incentive application have been followed. 3. I have read and understand the Terms and Conditions included with this document. I agree to verification of equipment installation which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Submit pages 3 and 4 only along with a copy of your itemized invoice within 60 days of product installation in one of two ways:

Mail: Citizens Energy Group, Attn: Rebates, 3100 West Rd., Building 3, Suite 200, East Lansing, MI 48823

Email: [cgapplications@clearesult.com](mailto:cgapplications@clearesult.com)